

Sun Prairie Media Center KIDS-4 Crew Member Registration Form

OFFICE USE:
Date Received:

Child Name: _____ Crew Year: 2017-2018

Age: _____ DOB: _____ Grade: _____ School: _____ Phone (home): _____

Address: _____ City: _____ Zip: _____

Dad Name: _____ Dad Address: _____ City: _____ Zip: _____

Dad Phone (home): _____ (work): _____ (cell): _____

Dad E-mail: _____ *Can we text you with closing info? _____ **YES** _____ **NO**

Mom Name: _____ Mom Address: _____ City: _____ Zip: _____

Mom Phone (home): _____ (work): _____ (cell): _____

Mom E-mail: _____ *Can we text you with closing info? _____ **YES** _____ **NO**

Emergency Contact & Phone #: _____

NEW - Transportation:

I am interested in having my child transported from school to KIDS-4 each week. _____ **YES** _____ **NO**
 *This is a first come first served program. The maximum number of transported kids per day is **six**. This opportunity will only be offered to 2:30pm and 3:30pm crews. Additional paperwork and fee is required for those who participate.

KIDS-4 CREW SELECTION: PLEASE LIST OPTION #1, #2 and #3 FOR THE TIMESLOT THAT WORKS BEST FOR YOUR CHILD.
 Use the grade level that child will be in for the **2017-2018** school year. KIDS-4 Crews begin in early October and end in late April.

Grade: 4 th	
Day & Time	Note 1 st , 2 nd & 3 rd timeslot preference
Mondays, 3:30-4:30pm	
Tuesdays, 5:00-6:00pm	FULL
Thursdays, 2:30-3:30pm	

Grade: 5 th	
Day & Time	Note 1 st , 2 nd & 3 rd timeslot preference
Mondays, 3:30-4:30pm	
Mondays, 5:00-6:00pm	FULL
Tuesdays, 3:30-4:30pm	FULL
Tuesdays, 5:00-6:00pm	FULL
Wednesdays, 3:30-4:30pm	
Thursdays, 2:30-3:30pm	

Grade: 6 th	
Day & Time	Note 1 st , 2 nd & 3 rd timeslot preference
Mondays, 5:00-6:00pm	FULL
Tuesdays, 3:30-4:30pm	FULL
Wednesdays, 3:30-4:30pm	

Grades: 7 th & 8 th	
Day & Time	This group will produce a weekly live show.
Thursdays, 5:00-7:15pm	

Returning students will be given priority to sign up through July 31, new members can register starting on August 1. DEADLINE FOR ALL REGISTRATIONS IS September 15, 2017.

Crews will be organized and confirmation of the child's timeslot will be mailed in late September.

Please select child's size for KIDS-4 T-shirt	Youth S (6-8)	Youth M (10-12)	Youth L (14-16)	S	M	L	XL	XXL

Item	Amount
KIDS-4 2017-2018 Crew Fee <small>*Scholarships available for students who qualify. Price includes a KIDS-4 t-shirt, crew poster and USB drive with crew projects.</small>	\$140.00*
"Mark Up" for Pam Steitz Scholarship: <small>Add \$1 or more to your total fees to help provide financial assistance for those unable to afford the KIDS-4 program.</small>	
TOTAL	

PLEASE SELECT PAYMENT OPTION BELOW:

CASH

CHECK # _____ (Payable to: Sun Prairie Media Center)

CREDIT CARD* (*includes a 2.35% convenience fee)

Card Number _____

Exp. Date _____

CVV Code _____

Card Holder Printed Name _____

Card Holder Signature _____

Pam Steitz Scholarship Application

Return to: Mail: Sun Prairie Media Center, 1350 Linnerud Dr., Suite 2 - Sun Prairie, WI 53590
 Email: rpackard@cityofsunprairie.com Fax: 608-837-0870

Sun Prairie Media Center

Release and Waiver of Liability for Minors

PLEASE READ THIS CAREFULLY! THIS IS A LEGAL DOCUMENT THAT AFFECTS YOUR LEGAL RIGHTS AND THOSE OF THE MINOR CHILD

This Release and Waiver of Liability (the "Release") executed on this _____ day of _____, 20____, by _____, a minor child (the "Child or Participant"), and _____ and _____, the parent(s) having legal custody and/or the legal guardian(s),(the "Parents") of the participant, in favor of the Sun Prairie Media Center, KIDS-4, KSUN and the City of Sun Prairie, a municipal corporation, their officers, officials, directors, employees, and agents (collectively, " Sun Prairie").

The Child and the Parents desire that the child participate in the activities of KIDS-4. The Child and Parent understand that the activities include but are not limited to being filmed and photographed, operating television and radio equipment, and traveling short distances.

The Child and Parent do hereby freely, voluntarily, and without duress execute this Release under the following terms:

1. **Release and Waiver.** Child and Parent do hereby release and forever discharge and hold harmless Sun Prairie and its successors and assigns from any and all liability, claims, and demands of whatever kind or nature, either in law or in equity, which arise or may hereafter arise from Child's activities with Sun Prairie. Child and parent understand that this Release discharges Sun Prairie from any liability or claim that the Child and/or the Guardian may have against Sun Prairie with respect to any bodily injury, personal injury, illness, death, or property damage that may result from Child's activities with Sun Prairie, whether caused by the negligence of Sun Prairie or its officers, officials, directors, employees, or agents or otherwise. Child and Parent also understand that Sun Prairie does not assume any responsibility for or obligation to provide financial assistance, including but not limited to medical, health, disability or compensation insurance of any kind in the event of injury or illness.
2. **Medical Treatment.** Child and Parent do hereby release and forever discharge Sun Prairie from any claim whatsoever which arises or may hereafter arise on account of any first aid, treatment, or service rendered in connection with Child's activities with Sun Prairie or with the decision by any representative or agent of Sun Prairie to exercise the power to consent to medical or dental treatment as such power may be granted and authorized in the Parental Authorization for Treatment of Minor Child.
3. **Assumption of Risk.** The Child and Parent understand that there are dangers inherent in the activities in which the Child is participating. Child and Parent hereby expressly assume the risk of injury or harm in the activities and releases Sun Prairie from all liability for injury, illness, death, or property damage from the activities.
4. **Insurance.** The Child and Parent understand that Sun Prairie does not carry or maintain health, medical, disability, and or compensation insurance of any kind for Participants in the activities.
5. **Photographic Release.** Child and Parent hereby grant and convey unto Sun Prairie all right, title, and interest in any and all photographic images, and video or audio recordings made by Sun Prairie during the Child's activities with Sun Prairie including, but not limited to, any royalties, proceeds, or other benefits derived from such photographs or recordings. Child and Parent consents to Sun Prairie's use or his/her name, voice and/or likeness for the purpose of advertising, promotion or any other purpose Sun Prairie deems desirable, and waives any and all claims on them. This includes the exclusive right to print, publish, post and vend copies of any work produced by Sun Prairie, the exclusive right of public performance, including but not limited to television, radio, newsprint, internet broadcasting and of licensing such rights and the exclusive right to grant licenses for the recording and use of any product produced by Sun Prairie.
6. **Other.** Child and Parent expressly agree that this release is intended to be as broad and inclusive as permitted by the laws of the State of Wisconsin, and that this Release shall be governed and interpreted in accordance with the laws of the State of Wisconsin. Child and Parent agree that in the event that any clause or provision of this Release shall be held to be invalid by any court of competent jurisdiction, the invalidity of such clause or provision shall not otherwise affect the remaining provisions of this Release which shall continue to be enforceable. Nothing in this release or in the activities performed by Child or Parent shall be considered to create the relationship of employer and employee between Sun Prairie and the Child or Parent.

By signing below, the Child and the parent/guardian, has read, understood and executed this Release as of the date first above written.

Please Print:

Child/Participant (Minor)_____

Address:_____ Phone_____

City_____ State_____ Zip Code_____

Parent-Guardian Signature:_____ Date_____

Relationship to Participant:_____

Sun Prairie Media Center
KIDS-4 Crew Member Medical Form

*** The following information you provide is confidential.**
It is only shared among Sun Prairie Media Center staff for the purpose of maintaining a safe and positive environment for our crewmembers, their families and our staff. Please feel free to discuss any questions and/or concerns you may have with an SPMC staff member at any time.

Child Name: _____ Crew Year: 2017-2018

Does your child have any allergies? (Foods, latex, etc.) Yes _____ No _____

If "Yes", please list the allergies/ types of reactions/ any medications needed _____

Does your child have any special medical or behavioral conditions/disorders/disabilities (including LD's)? If "Yes", please explain, & please include any current medication information:

Is there anything else that you feel would be helpful for us to know about your child or family that would assist us in making their experience with KIDS-4 a positive one?

Are there any special concerns that you have about your child and/or your child's participation in the KIDS-4 program?

Parent Signature

Parent Signature

Sun Prairie Media Center

KIDS – 4 Behavior Contract

The staff at KIDS-4 want to ensure that all crew members, as well as staff, have a fun and productive experience in KIDS-4. Therefore, it is imperative that staff is able to maintain a safe and comfortable environment for everyone involved. In order to provide this, there are expectations and guidelines each crew member needs to follow by.

These include, but are not necessarily limited to:

- ❖ No talking when the crew leader is talking
- ❖ Appropriate language and volume.
- ❖ Showing respect and politeness to others.
- ❖ Positive feedback/comments to others.
- ❖ Showing respect for others' personal boundaries and space.
- ❖ Use of constructive criticism.
- ❖ Showing respect for others' property and belongings.
- ❖ Showing respect for SPMC equipment, the building, and its contents.
- ❖ Following disciplinary measures as directed by staff.
- ❖ Talking to a crew leader or crew assistant to get the situation resolved.

If a child is being disruptive, they will be given the opportunity to bring their own behavior under control.

If the disruptive behavior continues, the child will be asked to leave the group for a total of 5 minutes

After three incidents of destructive or hurtful behavior, KIDS-4 staff will contact the child's parents at which time problems and potential solutions will be discussed.

After five such incidents, KIDS-4 staff reserves the right to terminate a child from KIDS-4 completely. No refunds will be issued.

Sun Prairie Media Center staff reserves the right in extreme cases to immediately terminate a child's involvement in KIDS-4. The child's parent/guardian will be contacted about the situation and a refund will not be issued.

By signing this contract you understand the behavior expectations and consequences, and agree to comply with them.

Crew Member

KIDS-4 Staff Member

Parent

Parent

Date

Sun Prairie Media Center
FIELD TRIP / ON-LOCATION SHOOT PERMISSION FORM

I give permission for my child _____,
to participate in any field trips and/or on-location shoots while in KIDS-4 crew. I understand that my
child will be supervised by Sun Prairie Media Center staff while on these outings.

I also understand that while many of these field trips/on-location shoots will be within walking
distance, others may require transportation by vehicle. I give permission for my child to participate in
both types of outings.

I further give my permission for Sun Prairie Media Center staff to obtain any and all medical care
necessary for my child in the event of a medical emergency, and agree to furnish them with any
medical information/history regarding my child that they might need in the event of said emergency.

Parent Signature

Date